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Headteacher: Helen Ingham
Deputy Headteachers: Judith Lambert
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Monday 4th January 2020

Dear parents and carers,

ARRANGEMENTS FOR REMOTE LEARNING - JANUARY 2021

Thank you for your patience while we have been finalising arrangements for the coming weeks. Your child/ren will be learning remotely until we are directed to fully reopen school and in the first instance this will be until the end of next week. We know that this takes some time to adjust to both for parents and for children. Everyone has different arrangements and circumstances at home, and this means that everyone will approach remote learning differently. You need to do what is right for your family in your circumstances.

From Wednesday 6th January, we will provide learning through Microsoft Class Teams, our online learning platform and you have previously been sent your child's username and password.

If you haven't already done so, please download the Office365 app to your device to access the learning platform, however you can also access it through your normal browser if you prefer at www.office.com. We recommend using a laptop, desktop computer or tablet to access the learning rather than a phone.

Please watch <https://www.loom.com/share/7ef72288d6a74f878eac3e4e40605069> with your child as this will guide you through the process of logging onto remote learning.

If you encounter any challenges, this should also help: <https://support.microsoft.com/en-us/office/distance-learning-with-microsoft-365-guidance-for-parents-and-guardians-89d514f9-bf5e-4374-a731-a75d38ddd588>

or email the office for further support. As previously, we will be offering a home learning advice line if you or your child need any help at all. Please email the office and you will be contacted by either Jan Harpley (Assistant Head, Early Years), Helen Easton (Assistant Head, Phase 1 - Years 1-3) or Vicki Reeves (Assistant Head, Phase 2 - Years 4-6).

Teachers are working in year group teams to provide remote learning as well as being in school therefore it won't always be your child's class teacher who delivers the learning. Work should always be emailed to your class teacher who will then respond.

Aside from the class meeting, all other remote teaching will be pre-recorded and uploaded. This is so that you can organise your child's learning to fit with that of other children who are at home as well as your work schedule.

If you have previously informed us that your child needs a laptop to access learning then this, along with other equipment will be delivered on Tuesday 5th January ahead of term starting on Wednesday 6th January.

Should your child need any equipment (eg an exercise book or pencils) then these can be picked up from either office from Wednesday 6th January.

If your child is eligible for benefits related free school meals then we will be in touch regarding the provision of food for you.

Many thanks for your co-operation during this challenging start to 2021.

Sincerely

A handwritten signature in cursive script that reads "Helen Ingham".

Helen Ingham
Headteacher